



STATE OF DELAWARE
DEPARTMENT OF NATURAL RESOURCES &
ENVIRONMENTAL CONTROL

DIVISION OF WATER

89 KINGS HIGHWAY
DOVER, DELAWARE 19901

BOARD OF CERTIFICATION

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**Board of Certification for Wastewater Operators
Wednesday, July 5, 2017
DNREC, Richardson & Robbins Building
Conference Room B172
9:00 a.m.
MEETING MINUTES**

In Attendance:

Board: Brian Blackburn, Bryan Ashby and Jerry Esposito
DW: Chris Cleaver, Nicole Smith and Faye Wheeler
Public: Ira Kaiser, Sarah Smith and Hilary Valentine

Chairman Brian Blackburn called the meeting to order at 9:04 a.m.

- A quorum of the board is present.
- The agenda for the current meeting is approved.
- Minutes of the June 9, 2017 meeting are approved as submitted.

Old Business

- **Start Action Notice (SAN)**
 - Ashby reports the SAN has been printed in the State Register of Regulations Office and the Public Hearing is rescheduled for August 10, 2017.
- **Chesapeake Bay Grant Funds for Training Upgrades**

Hilary Valentine reports

 - The team has finished the rough draft of objectives last week.
 - Levels 1-3 are updated and PowerPoints for the review class are being updated with new material.
 - January 2018 Exam will have all new questions
 - Faye will compile a report of the missed questions from the three different test variations and get it to Hilary.

New Business

- **Continuing Education Course Approvals/Denials June**
 - None.
- **Operator License Renewals/Certifications/Expirations June**
 - The Board reviewed renewals, certifications and expirations.

- **License certifications and renewals audit for June**
 - Twenty-five (all for this month) folders were reviewed by the Board – no issues were found.
- **Exam Results**
 - An error was found in the year in review passing percent. Faye will correct.

The next Board of Certification for Wastewater Operators meeting will be held on Wednesday, August 1, 2017 at 9:00 a.m. in DNREC, Richardson & Robbins Building, Conference Room B172.

Meeting was adjourned at 9:54 a.m.

Respectfully Submitted,
Faye Wheeler, CAP